

Faculty Meeting Minutes

FAMU SAET Division of Architecture
Thursday, January 21, 2021, 12:30pm

Meeting ID: 945 7902 9512
Passcode: 164439

DOCUMENTS DISTRIBUTED

- Agenda
- Spring Studio Schedule

DEAN'S UPDATE

NEW BUSINESS

Overall class format (Hyflex and face to face)
Classroom tech update

Classrooms format for hyflex is not finished yet, delay is on the University
Zoom room is different than smart room
Ding can do training for professors for zoom and smart rooms, and tech will also try to do the training.

121,111,112 are zoom rooms
112 is a small room for just one person broadcasting
233, 234 - teaching computer labs- camera was added to existing equipment. 233 is not assigned to anyone, can be used.
112, the fish bowl, can be used also for 5-6 students
111 (red room) and 121 are not ready yet
Zoom mobile device can be used too
233 is requested to be a zoom too too, or a studio review space as well

Modality of studio: has to be two F2F studios, one remote. If this is an issue dean's office has to be notified, and special accommodations can be provided from the office of equal opportunities. The procedures have to be complied with. Because of the students who may appeal the grades, so the faculty cannot arbitrarily change that. If no student has requested to meet F2F, the faculty has to still teach from the classroom Is it too late to not teach F2F? - Request can still be made to Equal Opportunities office.

Eng and Tech department discussion on merging on hyflex classes in irattler, and in canvas continues. Canvas needs to merge into one so there will be no double posting

Alternative COVID test location are open at the club house on Adam street, vaccine can also be provided soon. There will be 800 dozes administrating initially. First ones to be served are front line and clinical students and 65+

Everyone has to get tested every two weeks, we have to remind them very two weeks
If the student has gotten COVID you can check it through student health website. Students need to report to students healthcenter every two weeks. If student tested positive you need to notify administration.

Fab lab and print lab

Fab Lab and Print Lab: 9-5 seven days a week. When students come in on weekend, they will have to run a note to grad student,

Comp Lab: 9-5 five days a week

Mon Wed Fri Print Lab: 9-1.30 pm

11x17 printing is free in the lab

Bldg access after-hours is prohibited. Entrance is denied after-hours. There will be students in charge to check in. Students who don't comply will be send to administration.

Computer class format

Format of the 2 computer classes: Leon Isaac, both hyflex

Access needed for computer lab, Tristen (TA) will be able to provide help in the computer labs too

Tenure and promotion committee

Tenure promotion committee which included all SAET, and the criteria is over 20 year old right now, so the committee will update the criteria specifically as it relates to research and publications

REMINDERS:

students are not permitted in the faculty wing

Students Portfolios are due this coming Sunday, faculty will review this

Career fair is virtual for 4th year (February 26 all day), 5th year, and graduate students

Faculty Senate update from Craig Huffman:

University Committee list will be sent to everyone. Faculty should let him know if interested

Roy Knight note on tenure promotion:

'Expected' will change to 'required' or 'not required'.

NEXT MEETING

-Thursday, Feb. 18 2021, 12:30-1:30PM