

## DOCUMENTS DISTRIBUTED – Meeting Notes

### Agenda

### DEAN'S UPDATE

- Compliance and Ethics Training
  - Everyone was sent an individual email
  - Four Modules
  - Completed by 31<sup>st</sup> of March

#### Importance of adhering to course format

- Students can appeal.

#### Faculty search closing March 11

- Recommendations will be given during the beginning of April

### NEW BUSINESS

#### Fall courses modality

- Goal of the university is to go back to face-to-face as much as possible
  - Studio: face-to-face
  - Lecture: Normal format & *True* Hi-flex (Not *FAMFlex*)
    - Students will be encouraged to be face-to-face
    - They might have to ask to be remote
    - *FAMflex* (dual courses)
- Expectation: By that time, vaccinations will not be limited by age

#### Senate representative vote

- Andrew nominates Craig Huffman to continue in that service.
- In the past we've had 2-3 representatives but based on our current numbers we'll have one representative per division.
- Motion by Roy Knight to accept nomination
  - Second by Andrew Chin
  - Vote passes.

#### Division of Architecture Assessment (Andrew)

- **1<sup>st</sup> Document**
  - *Program and Student Criteria Matrix*
    - General Headings with Old Criteria, but less specific
    - They can choose from anyone who passed the class and see if they meet the criteria.
- **2<sup>nd</sup> Document: Next 2-3 years: How do we assess work?**
  - In a regular basis
  - How do we document process?
  - How do we record changes?
  - What matters to the School?
  - GET DATA

- **Andrew has sent an MS Word file to faculty: What are the 4-5 things FAMU can brag about?**
  - Assessment is about the program, NOT classes
  - Send back to Andrew in a week.
- **Syllabus Planning + Course Assessment Document**
  - Methodically think about assessment of class for NAAB.
  - Does the faculty member or school decide what the class should be?
  - Begin and develop a clear guide
  - Miro board will be made with sample work
    - Evidence will be tied to the learning outcomes
- Report needs to be prepared 2026 – submitted 2027

Thesis Document: Friday, April 9 @ 5:00pm

Thesis Defense: Thursday, April 15 @ 9:00am-5:00pm

- All faculty should be available to attend.

## REMINDERS

Wellness days (March 12, 26)

Compliance Ethics training due March 31

Last day to apply for graduation March 19

Jury week (April 12-16) Finals week (April 19-23)

Commencement: Sunday, April 25 at 9:00 am

- Shorter ceremonies: 1 hour long
- Four ceremonies starting Friday till Sunday.
  - Limit number of graduates

## NEXT MEETING

Thursday, March 25, 2021, 12:30-1:30PM

- Tenure Requirements for both divisions