

School of Architecture and Engineering Technology

Construction Engineering Technology

September 26, 2025
Meeting Minutes

1. Agenda Review

Agenda adopted with focus on Trimble equipment progress, curriculum revision, and recruitment activities.

2. University Assessment Plan

Discussion: Assessment plan submitted by September 15.

Decision: No further action needed.

Action: Confirm data collection for next assessment cycle.

3. High School Visits

Discussion: Ricketts High - Successful Trimble demo with Dr. Chao including total station and HoloLens. Additional outreach planned for Godby, Leon, Lincoln, Gadsden, and Jefferson High Schools.

Action: Doreen to send photos and feedback summary to Dean's office.

4. State College Partnerships

Discussion: FAMU Day at TSC (9/30/25) – Recruitment event scheduled; faculty to attend 8:30 AM meeting and 10 AM–2 PM session. Planning meetings with Valencia and Broward ongoing.

Action: Develop recruitment material and schedule advising day (10/22/25).

5. Trimble Technology Equipment

Discussion: Trimble devices now connected; tablets link with RI and GNSS receiver.

Licensing remains a challenge. Faculty and student workshops to be scheduled.

Action: Doreen to coordinate Trimble workshop dates. Faculty to test functionality before student sessions.

6. Curriculum Revision

Discussion: Required reduction from 124 → 120 credit hours. Maintain internship course; combine concrete courses/labs, combine Strength of Materials & Lab and request adjustment of the time to accommodate both the lecture and lab in one course.

Decision: Submit revised version of the curriculum with combined courses and retained internship.

Action: Doreen to submit updated proposal next week. Faculty to review and align content changes.

7. Undergraduate Research / Internship

Discussion: University promoting undergraduate thesis/research. Internship may serve as research/thesis course; thesis committee model under review.

Action: Doreen to inquire about undergraduate thesis regulations; circulate to faculty.

8. Research Faculty Designation

Discussion: Ongoing university effort to define research vs. teaching faculty roles. Construction program primarily teaching-focused; grant funding could support research time.

Action: Doreen to follow up with Andrew and Dr. Roundtree regarding designation document.

9. Upcoming Recruitment Events

Discussion: ProCore (Mon): Lounge opening; research posters to be displayed. Universal Studios (Wed): Freshman session at 1:30 PM.

Action: Doreen to prepare posters with faculty names. Faculty to attend sessions to engage students.

10. Vision Statement

Discussion: Doreen will circulate draft for faculty input.

Action: Faculty to submit feedback by next meeting.