



## Graduate and Professional Programs Recommendation Form

Program Applying to:

- Bachelor of Architecture
- Master of Architecture
- Master of Science in Architecture: Facilities Management
- Master of Science in Construction Management & Engineering Technology

### **PART 1—To the Applicant**

Please complete Part 1 of this form.

Applicant's Name: \_\_\_\_\_ Student ID# \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

The Family Educational Rights and Privacy Act of 1974, as amended, provides an applicant with the right to review this recommendation once admission is awarded. The Act also allows an applicant to waive this right of future access, but no school or person can require waiver of this right.

#### **Please sign and date the following statements.**

I have read and understand this statement of the federal law concerning my right of future access to this recommendation form.

I waive my right of future access to this recommendation. I authorize the reference listed above to provide a candid evaluation and all relevant information to Florida A&M University.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I do not waive my right of future access to this recommendation, but I authorize the reference listed above to provide a candid evaluation and all relevant information to Florida A&M University.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**APPLICANTS, please upload this form in partial completion of your admission packet.**

## PART 2—TO THE RECOMMENDER

The applicant indicated above is applying to a professional program at the Florida A&M University School of Architecture + Engineering Technology (SAET). Your comments and candid evaluation are very important in helping in the selection process.

A. How long and in what capacity have you known the applicant?

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B. Please circle the response below to rate the applicant in relation to other students you have known or taught.

Characteristic	Exceptional (Top 5%)	Outstanding (Top 10%)	Very Good (Top 25%)	Good (Top 40%)	Average (Top 50%)	Below Average	No Basis for Judgment
Intelligence	10	9 or 8	7	6	5	4	5
Individuality of Thought or Creativity	10	9 or 8	7	6	5	4	5
Initiative and Motivation	10	9 or 8	7	6	5	4	5
Judgment And Maturity	10	9 or 8	7	6	5	4	5
Written Communication Skills	10	9 or 8	7	6	5	4	5
Oral Communication Skills	10	9 or 8	7	6	5	4	5
Integrity	10	9 or 8	7	6	5	4	5

C. Considering this applicant's academic record, special abilities, ambition, and determination, please summarize your recommendation:

- \_\_\_\_\_ Recommend strongly (30 points)  
 \_\_\_\_\_ Recommend (25 points)  
 \_\_\_\_\_ Recommend with reservation (20 points)  
 \_\_\_\_\_ Cannot recommend (0 points)

D. You may attach a separate sheet that provides additional information.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Institution/Company: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**APPLICANTS, please upload this form in partial completion of your admission packet.**