

*Florida A&M University*  
**School of Architecture and Engineering Technology**  
**ACADEMIC ADVISEMENT FORM**

FAMU STUDENT ID#	NAME	TERM/YEAR

1. To avoid an error in receiving your class place add **(A)** for ADD and **(D)** for DROP.
2. Class numbers are required and may be obtained from the online schedule of classes.
3. In order to register for class, please follow procedures established by the department offering the course.
4. Lower level courses are designated as 1000 and 2000 (i.e. ENC 1101 AND SPC 2600) and are normally taken by freshmen and sophomores. Upper level courses are designated as 3000 and 4000 and are normally taken by juniors and seniors. Courses designated as 5000 and above are graduate courses. Therefore, undergraduate students should not register for 5000 level courses unless they have the permission of the Academic Department Chair and Dean.
5. In the SAET, Special Study courses need the approval of the Professor and the Advisor. DIS courses need the Dean's approval.
6. All students are encouraged to enroll in 15 hours per semester.

<b>DATE</b>
<b>CLASSIFICATION/ STUDIO</b>

A/ D		CATALOG			CLASS NUMBER	CR HRS	VAR	AUD	MEETING TIME		MEETING DAY							PERMISSION NUMBER	
		PREFIX	NUMBER	SECTION					BEGIN	END	M	T	W	R	F	S			
	1.																		
	2.																		
	3.																		
	4.																		
	5.																		
	6.																		
	7.																		
	8.																		

**TOTAL HOURS**

**ALTERNATE COURSES**

A/ D		CATALOG			CLASS NUMBER	CR HRS	VAR	AUD	MEETING TIME		MEETING DAY							PERMISSION NUMBER		
		PREFIX	NUMBER	SECTION					BEGIN	END	M	T	W	R	F	S				
	1.																			
	2.																			
	3.																			
	4.																			

**Current Contact Information**

Email: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ or (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_  
 \_\_\_\_\_

<b>STUDENT SIGNATURE</b>	<b>DATE</b>
<b>ADVISOR SIGNATURE</b>	<b>DATE</b>